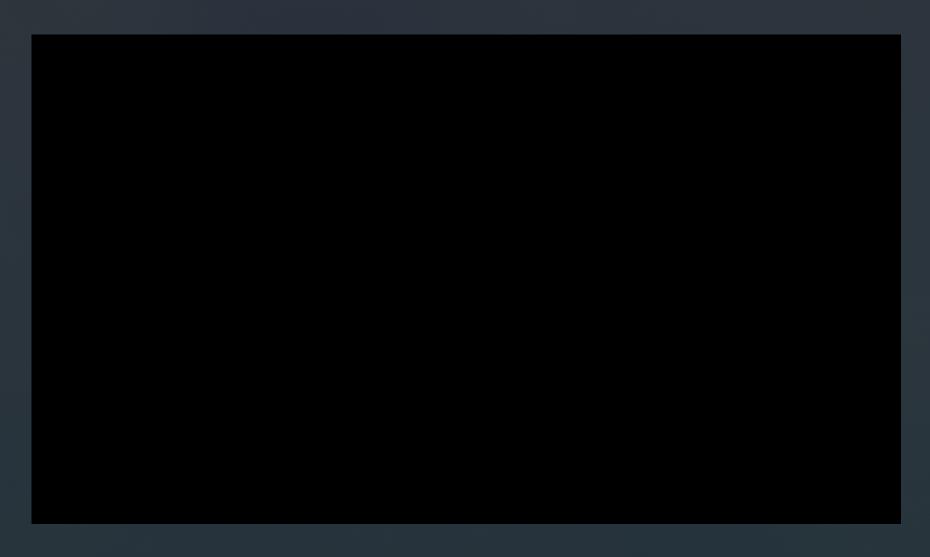
September 29, 2020

Highland Central School District

Phased Re-opening Option

Welcome Back Video



RATIONALE

Our phased re-opening would ensure our safety protocols are efficient, effective and safe for students, faculty and staff.

	Monday	Tuesday	Wednesday*	Thursday	Friday
In person, at school	Cohort 1 Students A-K in school	Students L-Z in school	Remote instruction for all K-12 students, except HHS CTE students attend at BOCES Port Ewen	Students A-K in school	Students L-Z in school
Remote learning,	Cohort 2	Cohort 1		Cohort 2	Cohort 1

Hybrid A/B schedule

Two K-12 Cohorts:

Cohort 1: Students A-K* Cohort 2: Students L-Z*

*Students in same family would be in the same cohort, based on the last name of the *oldest* child in the district.

- Teachers will teach the same material in person on Cohort 1 and Cohort 2 days.
- Students will complete assignments that supplement or extend the curriculum on their own on "at home" days.
- Some courses or services will only be offered on "at home" days.
- Wednesday will follow the schedule provided by your building administrator

Phased Re-opening

- The phased re-opening will gradually bring all students into school over a 3-week period starting October 5th.
- All students will continue to receive instruction during this time, either in-person or remotely

Week of:	
October 5-9	 Remote only instruction continues Hybrid schedule begins for grades: K, 3, 6, 9 Remaining grades remote instruction continues on the <i>hybrid</i> schedule
October 13-16	 Remote only instruction continues Hybrid schedule continues, adding grades: 1, 4, 7, 10, 11 Remaining grades remote instruction continues on the <i>hybrid</i> schedule
October 19-23	 Remote only instruction continues Hybrid schedule continues, adding grades: 2, 5, 8, 12 *All hybrid students in-person

If my child is still learning remotely, why will they need to follow the hybrid schedule?

Creating both a remote only and hybrid schedule is highly complex.

- The daily "bell" schedule will change once we move to hybrid.
- Our middle and high school teachers teach classes at all grade levels and often a combination of in person and remote only classes.
- In some cases, we have courses or services that will only be provided remotely on the "at home" day.

NOTE: Remote-only students may be required to follow the hybrid class schedule depending on your course load.

Phase 1: Week of October 5-9

- Students in Kindergarten, 3rd, 6th and 9th grades begin in-person instruction following the hybrid cohort schedule.
- We prioritized grade levels based on their newness to a building or the configuration of the physical space. Since we were not able to do in-person orientations, this allows students to adjust to a new building without the distraction of other students.
- Remaining hybrid students (grades 1, 2, 4, 5, 7, 8, 10, 11, 12) continue school remotely with their assigned teacher(s) following the hybrid cohort schedule.
- Phase 1 will allow us to refine our safety and movement protocols with a small number of students on buses or in the building at one time. At most, there will be 65 students per grade level.
- All-remote students continue

Phase 2: October 13-16 Phase 3: October 19-23

- Remote only students continue instruction
- Phase 2: October 13-16
 - Grades K, 3, 6, 9 continue in-person hybrid cohort schedule
 - Grades 1, 4, 7, 10, 11 begin in-person hybrid cohort schedule
 - Remaining hybrid students continue remote instruction (grades 2, 5, 8, 12) following the *hybrid* schedule.
- Phase 3: October 19-23
 - Grades 2, 5, 8, 12 begin in-person hybrid cohort instruction
 - All hybrid students now engaging in the full hybrid learning option

Monday	Tuesday	Wednesday	Thursday	Friday
10/5 Remote only students Hybrid: Grades K, 3, 6 & 9 cohort 1, in school cohort 2, remote Grades 1, 2, 4, 5, 7, 8, 10,11, 12 remote only	10/6 Remote only students Hybrid: Grades K, 3, 6 & 9 cohort 2, in school cohort 1, remote Grades 1, 2, 4, 5, 7, 8, 10, 11, 12 remote only	10/7 K-12 remote only (all students)	10/8 Remote only students Hybrid: Grades K, 3, 6 & 9 cohort 1, in school cohort 2, remote Grades 1, 2, 4, 5, 7, 8, 10,11, 12 remote only	10/9 Remote only students Hybrid: Grades K, 3, 6 & 9 cohort 2, in school cohort 1, remote Grades 1, 2, 4, 5, 7, 8, 10,11, 12 remote only
10/12 No School Holiday	10/13 Remote only students Hybrid: Grades K, 1, 3, 4, 6, 7 & 9, 10, 11 cohort 2, in school cohort 1, remote Grades 2, 5, 8, 12 remote only	10/14 Remote only students Hybrid: Grades K, 1, 3, 4, 6, 7 & 9, 10, 11 cohort 1, in school cohort 2, remote Grades 2, 5, 8, 12 remote only	10/15 Remote only students Hybrid: Grades K, 1, 3, 4, 6, 7 & 9, 10, 11 cohort 1, in school cohort 2, remote Grades 2, 5, 8, 12 remote only	10/16 Remote only students Hybrid: Grades K, 1, 3, 4, 6, 7 & 9, 10, 11 cohort 2, in school cohort 1, remote Grades 2, 5, 8, 12 remote only
10/19 Remote only All K-12 hybrid students in school, cohort 1	10/20 Remote only All K-12 hybrid students in school, cohort 2	10/21 K-12 remote only (all students)	10/22 Remote only All K-12 hybrid students in school, cohort 1	10/23 Remote only All K-12. hybrid students in school, cohort 2
10/26 Remote only All hybrid students in school, cohort 1	10/27 Remote only All hybrid students in school, cohort 2	10/28 K-12 remote only (all students)	10/29 Remote only All hybrid students in school, cohort 1	10/30 Remote only All hybrid students in school, cohort 2

Remote instruction for Hybrid students

- Students who have chosen the hybrid model, but do not begin in person instruction until phase II or III, will continue to be taught remotely.
- Students will follow the same schedule as if they are in school.
 - Cohort 1 will receive direct, synchronous instruction on Monday & Thursday. Tuesday & Friday will be the student's "at-home" day with independent work and possible interaction with other teaching staff.
 - Cohort 2 will receive direct, synchronous instruction on Tuesday & Friday. Monday & Thursday will be the student's "at-home" day with independent work and possible interaction with other teaching staff.
- Wednesday will follow the all remote schedule provided by the building administrator.

"Make up" Days

There are several days in the calendar when a day off from school falls on a cohort day, in those instances we will move instruction for that cohort to Wednesday.

During those weeks,
Wednesday will not be all
remote, students will attend
school according to their
cohort.

"No school" date	Wednesday Date	Cohort attending
Monday, 10/12	October 14	Cohort 1
Tuesday, 11/3	November 4	Cohort 2
Monday, 1/18	January 20	Cohort 1
Monday, 2/15	February 17	Cohort 1
Friday, 3/5	March 3	Cohort 2
Monday, 5/31	June 2	Cohort 1

Highland Elementary School

Elementary School Schedule

There will be no significant changes to the elementary school schedule as we move to a hybrid model.

- In person students will follow a schedule similar to last year, with specials and lunch periods.
- "At-home" students will have asynchronous work to complete from their classroom teacher. Some students may receive related services on the "at-home" day.
- The remote-only schedule will continue much as it has thus far.

Elementary School Student Arrival

Arrival will begin at 8:40 am.

Bus Riders

- will disembark in the front of the school on a staggered schedule and enter through the Main Entrance
- Students will be directed to follow the husky head stickers on the floor down their respective hallways. Primary to the right. Intermediate straight ahead.

Car Riders

- Parents will drive to the **NEW** drop off area behind the school by the gymnasium.
- Students will be screened (temperatures taken) prior to exiting the car.
- Students with a temperature of 100.0 or higher will not be allowed to exit the car.
- Students will be directed to follow the husky head stickers down their respective hallways. Primary straight ahead. Intermediate to the left toward the computer lab/art room hallway.

Elementary School Student Dismissal

Dismissal will begin at 3:00 pm.

Car riders

- Students will be called to the gymnasium where they will be assembled by family ID number.
- Family ID car tags are being mailed home this week.
- As cars arrive in the pickup area, a greeter will call into the gymnasium via walkie talkie to alert staff to escort children with that family ID number to the loading area. No parents will leave cars.

Bus riders

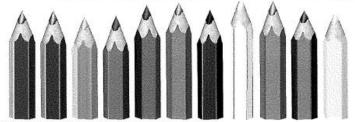
• Will be called to exit the building through the Main Entrance to load their respective bus as the buses arrive on a staggered schedule.

Highland Middle School

HIGHLAND MIDDLE SCHOOL 2020-2021

HYBRID BELL SCHEDULE

1st period (announcements)	7:37 - 8:26	
2nd period	8:31 - 9:17	
3rd period	9:22 - 10:08	
4th period	10:13 - 10:59	
5th period	11:04 - 11:50	
6th period	11:55 - 12:41	
7th period	12:46 - 1:32	
8th period	1:37 - 2:23	



All virtual students will now follow this bell schedule

Middle School Schedule

- This 8 period schedule will begin for all students, hybrid and all remote, on October 5.
- The schedule is the same for all students in order to accommodate the mandated needs of students and our teaching staff.
- On "at home" days, all students will receive Physical Education. Additionally, students in Band, Chorus and Art 8 will receive instruction. All students will have asynchronous work to complete from their classroom teachers in other subjects.
- Students will eat lunch in either the cafeteria or gymnasium in a socially distanced way.

Middle School Arrival

Arrival begins at 7:20 am

Bus Riders

- Students will be released from the bus in a staggered approach.
- Students will enter the front of the building

Car Riders

- Cars should drive around the back of the building, up the side and stop at the "Student Drop Off" sign.
- Students should wait in the car. A staff member will approach. The Student should lower the window for a temperature screening.
- If the temperature is below 100.0, the student may enter the building and proceed to their assigned location.

Walkers

 Students who walk to school should go to the front entrance for a temperature screening.

Middle School Student Movement

- Students Move From Class To Class
- One-Directional Staircases
- No Lockers Students May Carry A Bookbag
- Lunch and Breakfast In The Cafeteria & Gymnasium
- 1 Restroom Per Floor One At A Time, Monitored

Middle School Dismissal

Dismissal begins at 2:23 pm

- Students will remain in classrooms until they are directed to proceed to the appropriate exit.
- Bus riders will be dismissed by route to the main entrance.
- Walkers will be dismissed to the main entrance.
- Car riders will be dismissed to right side, drop off entrance.

Highland High School

HIGHLAND HIGH SCHOOL 2020/ 2021

HYBRID REGULAR BELL SCHEDULE

Period	Time	
1	7:40 - 8:27	
2	8:30 - 9:17	
3	9:20 - 10:07	
4	10:10 - 10:57	
5	11:00 - 11:47	
6	11:50 - 12:37	
7	12:40 - 1:27	
8	1:30 - 2:17	

High School Schedule

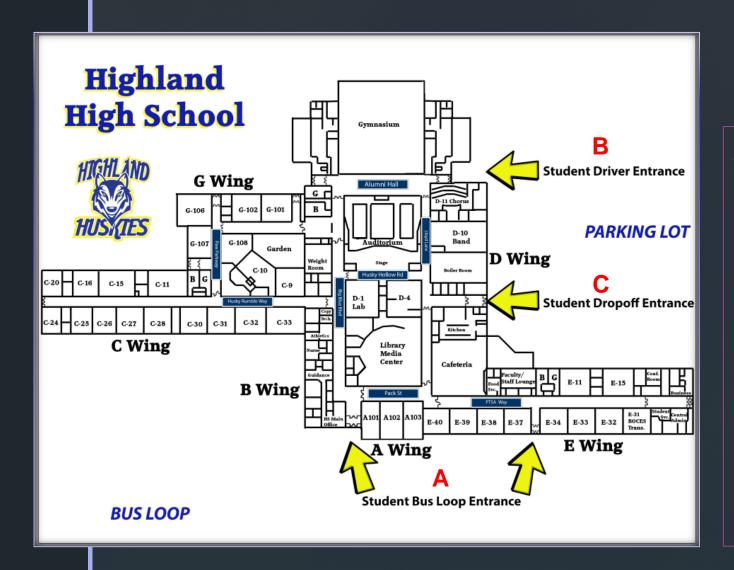
Both hybrid and remote students will follow the traditional 8 period bell schedule on cohort days.

On Virtual Wednesdays, HHS will follow the schedule developed during the remote time the first 5 weeks of school.

Highland High School
Virtual Wednesday
Remote Bell Schedule
2020/2021

Period 1	8:00-8:35
Period 2	8:40-9:15
Period 3	9:20-9:55
Period 4	10:00-10:35
Period 5	10:40-11:15
Activity Period 1	11:20-11:50
Activity Period 2	12:00-12:30
Period 6	12:35-1:10
Period 7	1:15-1:50
Period 8	1:55-2:30

 Students will eat lunch in common areas of the building in a socially distanced way.



High School Arrival

Arrival begins at 7:20 am

Bus Riders

- There will be a staggered release of students from buses at the front of the building.
- Students will be directed to enter through one of two entrances. (4)

Student Drivers

- Students will park at the back of the building.
- They will proceed to the entrance by the gymnasium for a temperature screening. (B)

Car Riders

- Cars will circle to the back of the building.
- Students will leave the car and proceed to the Cafeteria entrance for a temperature screening (

High School Dismissal

- Students will be dismissed from classrooms in a staggered fashion.
- Bus riders will be dismissed by route to the front bus loop.
- Student drivers will be dismissed to the parking lot by wing of the building.
- Car riders will be dismissed by wing of the building.

Tech Devices

As we move into our hybrid phase of school, it is very important that all students bring their charged device with them to school, every day, whether a school issued or personal device.

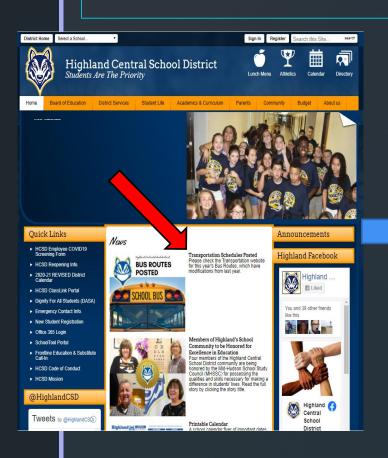
Many of our courses, especially at the secondary level, will require that students log into courses even when they are at school. Because we have distributed so many devices to students, we have very limited numbers of "extras" available for students who forget their device.

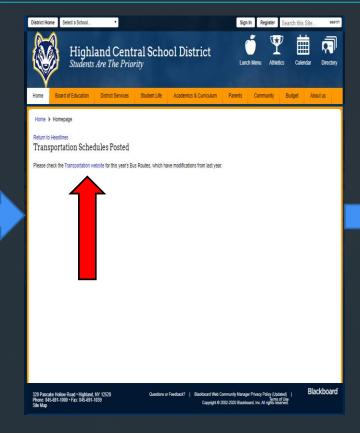
Food Service

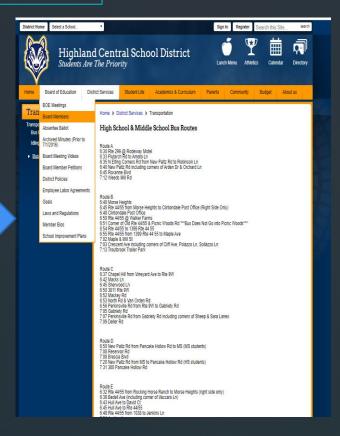
- Due to a change in federal regulation, our food program is available to all students, free of charge, until December.
- Students attending school in-person can receive both breakfast and lunch on the days they are in school.
- Food distribution for our remote only students and for the remote days in the hybrid schedule will still occur on Wednesdays each week.
- Times and locations for food distribution will change effective October 5.
 - New time: 9 am-1 pm on Wednesdays
 - Location:
 - For families who have pre-registered for meals, you will receive a phone call from the food service department
 - You will be assigned to pick up food at one of the three buildings.
 - If you need access to food, please contact our food service dept., 691-1057
- Families who are all remote will receive 5 breakfasts and 5 lunches
- Families who are hybrid will receive 3 breakfasts and 3 lunches

Transportation

- Https://www.highland-k12.org/Page/6713
- Bus routes have been posted on the district website. You can use the link above or follow the links from the district website.







Thank you!!